

ARCHIVAL POLICY

1. BACKGROUND

Pursuant to Regulation 30(8) read with Regulation 46 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time (“SEBI LODR Regulations”), every listed entity is required to host on its website all disclosures, information, and documents mandated under the SEBI LODR Regulations. In accordance with the aforesaid regulations, such disclosures shall remain hosted on the website of the Company for a minimum period of five (5) years and thereafter shall be maintained in accordance with the archival policy of the Company.

Accordingly, this Archival Policy (“Policy”) has been framed to provide a framework for preservation, archival, and retrieval of documents, disclosures, and information hosted on the website of the Company.

The Board of Directors of the Company approved this Policy at its meeting held 27th May, 2016.

2. OBJECTIVE OF THE POLICY

The objective of this Policy is to ensure systematic archival and preservation of disclosures, documents, and information hosted on the website of the Company in compliance with applicable provisions of the SEBI LODR Regulations, the Companies Act, 2013, and other applicable laws.

The key objectives of this Policy are as follows:

- a) To identify documents, disclosures, information, and events that are required to be hosted on the website of the Company under applicable laws;
- b) To ensure timely, adequate, and consistent dissemination of information on the website of the Company;
- c) To ensure that disclosures made to the stock exchanges under Regulation 30 and other applicable provisions of the SEBI LODR Regulations remain hosted on the website of the Company for a minimum period of five (5) years from the date of disclosure, unless otherwise prescribed under any applicable law;
- d) To ensure proper archival and retrieval mechanism for documents and disclosures after completion of the mandatory hosting period;
- e) To ensure that documents required to be displayed permanently on the website under applicable laws remain continuously available on the website and are not archived or removed unless otherwise permitted by law.

3. DEFINITIONS

Unless the context otherwise requires:

- a) “Act” shall mean the Companies Act, 2013 and the rules made thereunder, including any statutory modification(s), amendment(s), or re-enactment(s) thereof.
- b) “Board” shall mean the Board of Directors of the Company.
- c) “Company” shall mean NRB Industrial Bearings Limited.

- d) “SEBI LODR Regulations” shall mean the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, including any statutory modification(s), amendment(s), or re-enactment(s) thereof.

4. ARCHIVAL OF DOCUMENTS AND DISCLOSURES

- 4.1** The Company shall upload on its website all such documents, disclosures, information, notices, policies, and details as required under the SEBI LODR Regulations, the Companies Act, 2013, and other applicable laws.
- 4.2** The website of the Company shall be periodically reviewed to ensure that all statutory disclosures and information are available, accurate, and updated in accordance with applicable legal requirements.
- 4.3** All disclosures made to the stock exchanges under Regulation 30 and other applicable provisions of the SEBI LODR Regulations shall remain hosted on the website of the Company for a minimum period of five (5) years from the date of such disclosure.
- 4.4** Upon expiry of the aforesaid period of five (5) years, such disclosures and documents may be archived and maintained in a manner that facilitates easy retrieval and reference.
- 4.5** The archived documents and disclosures shall be preserved for such further period as may be determined by the Company in accordance with applicable laws and internal requirements, which shall not be less than One (1) additional years unless otherwise required under any applicable law.
- 4.6** Documents and disclosures which are required to be displayed permanently on the website of the Company under applicable laws shall remain continuously hosted on the website and shall not be archived unless otherwise permitted by law.

5. RESPONSIBILITY

The Company Secretary or any other person authorized by the Board shall be responsible for ensuring compliance with this Policy, including maintenance, archival, preservation, and updation of disclosures and documents hosted on the website of the Company.

6. AMENDMENTS

In the event of any inconsistency between this Policy and the applicable provisions of the SEBI LODR Regulations, the Companies Act, 2013, or any other applicable law, the provisions of such laws and regulations shall prevail.

Further, in case there are any regulatory changes, which require modifications to the Policy, The Board of Directors of the Company shall have the right to review or amend this Policy from time to time so that the Policy remains complied with applicable legal requirements.

7. DISCLOSURE OF POLICY

This Policy shall be hosted on the website of the Company in accordance with applicable provisions of the SEBI LODR Regulations and shall remain continuously available for public access. Any amendment(s) to this Policy shall also be promptly disclosed on the website of the Company.